

Dear Parent/Guardian

Externally Set Tasks For Year 12 General Students.

Please find enclosed some information regarding the **Externally Set Tasks** for Year 12 General students and the exam schedule for the administration of these tasks. The EST's will start 14/ 5/18, Term 2, Week 3. It is anticipated that all testing will be completed within that week and conclude by 18/5/18.

The EST's are assessment tasks for each Year 12 General Course which are set by the School Curriculum and Standards Authority (SCSA) and distributed to all Senior Schools. The EST's are used by SCSA to help ensure fairness and comparability of results across the State and attest to the credibility of school marks and grades. All students enrolled in Year 12 General courses are required to complete the ESTs. It is included in the Course Assessment Outline and is administered under standard exam conditions.

Each student studying a General Course has been provided with their individualised EST schedule which includes their Student Number. This schedule **MUST** be taken to each exam as Student Numbers only are used to identify student exam papers. No names are to be written on exam papers.

Please note, in order to administer the tasks during the three days listed below, students in Year 12 General courses (only) will not attend regular classes nor be required to attend school other than for their scheduled EST times. All Year 12 General classes will be suspended during this time.

The days concerned are **Monday 14th May, Tuesday 15th May** and **Wednesday 16th May**. It is anticipated that all students will have completed their EST's during that time.

Normal timetable will resume Thursday 17th May.

Where a student has been ill and unable to attend during their scheduled EST time, standard exam protocols must be followed and a Medical Certificate from a doctor needs to be submitted to Ms. Harry, Deputy Principal in order to access the tasks. Arrangements for this to occur will be made on a case by case basis.

Should you have any further questions please do not hesitate to contact the school on ph. 9495 3200

Regards

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