



UNDERSTANDING E-LEARNING

Aligned to our School Vision Southern River College seeks to inspire students to become confident and active global citizens by creating opportunities as they progress through our educational pathways. Our College promotes academic excellence and vocational aspirations for our students, celebrates their diversity and fosters their ambitions.

Southern River College is a leading digital school, providing enriched learning experiences and opportunities to advantage our students learning outcomes in the 21st century. Our E-Learning Program provides support for students' learning and promotes their use of technology preparing them for their e-future.

To ensure that your child/ren continue to receive the education you expect from Southern River College there are procedures and minimum requirements in place for teachers and students to follow. These are devised using educational research into distance education and ICT online learning. These requirements differ slightly for lower school and senior school. We are looking to improve our program and your feedback on how learning is progressing at home is appreciated and enables us to modify and ensure the best possible practice.

Feedback can be provided via our website: southernrivercollege@education.wa.edu.au or via the [Connect App](#).

Parents and students are encouraged to visit our website by [CLICKING HERE](#) to obtain further information and instructions to assist in their learning.

Below are the Lower and Senior School Requirements for Students and Timetable arrangements moving forward should the college be shut for students in the future.

STUDENT REQUIREMENTS AND RESPONSIBILITIES

Students set up work space and routines

Be on time to your classes

Attend all classes

Flexible classes are your options

Connect each day

Complete all tasks and work sessions

It is important that students' set-up a routine for their independent learning away from school site. Teachers will provide lessons based on the normal school timetable structure, but with a reduction in lesson activity time due to the nature of online learning and fatigue that comes with using an ICT device. Students should follow the timetable on the last page of this document and substitute their current school timetable into the blank periods and engage in their learning during those periods.

All students will be added to a student services class so that communication and learning remains consistent for all students within a particular year group and course. The Year Coordinator and Head of Learning will communicate any updates for the learning area and year groups.

Modes of delivery for courses that are practical based will be modified to meet the needs of students learning from home. For Lower School some practical based subjects such as Physical Education, Arts and Technology courses may be combined and collapsed into a flexible class to enable students to ability to access the curriculum from home in that context.

Timetable structures for Senior School courses will not change unless there is a need or as advise from Standards and Curriculum Authority.

We will be seeking feedback at regular intervals to inform our practices and procedures in order to maximise student learning and teacher capacity.



STUDENT REQUIREMENTS AND RESPONSIBILITIES

IT Conduct: Follow IT Code of Conduct Guidelines when participating on online learning (i.e. using appropriate language in discussions, wearing appropriate clothes).

Behaviour: Please know our behaviour policy, BUMP and HOUSE systems will still apply.

Connect: Log into Connect to access lessons and follow instructions that are placed on the Connect class.

Connect Notices: Teacher provide students with key messages and class feedback and support.

Connect Content: Is where all lessons are located and assessments and submissions of work will be used for student submitting completed work.

Connect Library: Will have supporting guides and help sheets to support the programs and links to supporting resources eg: supportive tools for learning extra learning activities for extension or remediation.

Connect Discussion: Chat room in timetabled classes for student to engage in online discussion of concepts, seek clarification from their teacher or other class members, or respond to questions posed by their teacher based on the learning task.

Other applications and platforms used: Ed-Perfect, Maths Space, Google Suite, Webex, Office 365, TV4Education, Vimeo will be used in conjunction with Connect to support the learning space. These are ALL provided by the school.

Compass: Compass will be used as our main form of communication to parents, please check for updates.

Lower School: Students engage in a lesson online via Connect for approximately 30 minutes (45 minutes if they are working on extension/independent learning activities.)

Senior School: Students engage in an online via Connect for approximately 45 minutes and that they complete independent work or study assigned to them to best prepare students for completion for SCSA external assessments or attainment of a WACE.

Assessments: Submit assessments based on the assessment and teacher instructions. ALL students are to complete the on line learning/tasks and associated assessments. Those that do not complete the assessments may reduce their graded average or may risk failing their course.

Assessment Policy: Complete the Senior School Assessment Policy Form when completing assessments. Submit it with the assessment.

Feedback: Seek feedback and engage in online learning and be an active participant in their own education.

Support: Ask for help when it is needed.

Flexibility: While we are trying to encourage ALL students to be in their timetable classes, we know things happen. Don't panic and just try to engage with the Connect work when you can. Please let the school and your teacher/s know if you are having problems. We are here to help. Many classes will have a back-up.



CHECKLIST FOR STUDENT E-LEARNING SUCCESS

It is important that students' set-up a routine for their independent learning away from school. Teachers will provide lessons based on the normal school timetable structure, but with a reduction in lesson activity time due to the nature of online learning and fatigue that comes with using an ICT device. Students should set up a timetable/routine using this document and substitute their current school timetable into the blank periods and engage in their learning during those periods.

Pre lesson I will:

- Set-up my space at home; timetable/schedule for online learning based on my current timetable. (Note: Some changes may occur for my option classes these will be referred to as flexible learning programs.)
- Have a clean space that I can sit and work from, clear of distraction.
- Read the Code of Conduct for use of IT guidelines and know the appropriate and expected behaviours for participating in online learning.
- Have my ICT device charged and ready to use during class allocated times.
- Turn off other devices that are not needed and may be distracting.
- Check I can log onto Connect to access my class.

During the lesson I will:

- Log onto Connect when my normal schedule class would run.
- Check Connect library/section/discussion for information and resources for my lesson.
- Ask for help from my teacher if I am unsure of what to do, or cannot find or access my lesson.
- Engage in my lesson for 30 – 45 minutes and take a rest break before my next online lesson.
- Follow teacher instructions and rules for online classroom safety.
- Contribute to a class discussion or forum where I can or when I am asked to.

Post lesson I will:

- Complete independent practice/study/homework once my online learning is finished; especially if I am in Senior School.
- Complete the work of any scheduled lesson I miss and let my teacher know.
- Take regular breaks from my device as scheduled in my timetable.
- Take time to eat healthy, hydrate and exercise.
- Stop, pause and say 'all will be okay' and enjoy time with my family each day.

THE FOCUS IS ON
LEARNING,
NOT THE TECHNOLOGY

Students should engage in a lesson for 30 - 45 minutes then take a break before participating in the next lesson. The example timetable shows how students should divide their time.

LT = Learning Time. Students attend and engage with online lesson. Teachers may be available online for discussion via Connect and approved Southern River College platforms to assist students. If not, teachers will outline via Connect how they will support students.

PT = Practice Time. Lower School students engage in independent practice; Senior School students continue their online lesson or engage in independent work/study to support them achieving a WACE or extending their learning.

RT = Rest time. Students are to take a break. Teachers are unavailable for support unless otherwise communicated on Connect.

Session	Times	Monday	Tuesday	Wednesday	Thursday	Friday
1	LT 8.40 – 9.10 PT 9.10 – 9.25					
RT 9.25 – 9.40						
2	LT 9.40 -10.00 PT 10.00 – 10.15					
RT 10.15 – 10.40						
Student Services	10.40 – 11.00	Year 11/12 Group Communication and activity	Year 10 Group Communication and activity	Year 9 Group Communication and activity	Year 8 Group Communication and activity	Year 7 Group Communication and activity
3	LT 11.30 – 12.00 PT 12.00 – 12.15					
RT 12.15 – 12.30						
4	LT 12.30– 12.50 PT 12.50 – 1.05					
LUNCH 1.05 – 2.00PM						
5	LT 2.00 – 2.30 PT 2.30 – 2.45					
END OF DAY 2.45						

PARENTS AS PARTNERS IN EDUCATION

It is important that students' set-up a routine for their independent learning away from school. Teachers will provide lessons based on the normal school timetable structure, but with a reduction in lesson activity time due to the nature of online learning and fatigue that comes with using an ICT device. Students should set up a timetable/routine using this document and substitute their current school timetable into the blank periods and engage in their learning during those periods.

Communication: Keep in touch by checking Connect and Compass updates.

IT Conduct: Please help support your child/ren to follow IT Code of Conduct and Assessment Requirements when participating on online learning (i.e. using appropriate language in discussions, wearing appropriate clothes, complete all assigned activities).

Keep Connected: Encourage breaks, play, quiet time and being active and away from online platforms.

Behaviour: Please know our behaviour policy and BUMP and HOUSE point systems will still apply.

Work Packages: Contact the school if your child cannot access the material or complete the assessments online. We will provide you with a printed workbook enabling them to complete the required work.

Information and Help Sheets: For all online E-Learning information, help sheets are available on our [website](#) and via the Connect Library in each learning area.

Routines: Establish routines and expectations for your child and encourage them to attend all timetabled classes.

Share and Care: Help your child process their learning through conversations and sharing about their school work.

Wellbeing: Be mindful of your child's wellbeing. Check-in about concerns and challenges. Report to the school if you have concerns.

Work, Rest and Play: While we are trying to encourage ALL students to be in their timetable classes, we know things happen. Don't panic and just try to engage with the Connect work when you can. Please let the school and your teacher/s.

Flexibility: While we are trying to encourage ALL students to be in their timetable classes, we know things happen. Don't panic and just try to engage with the Connect work when you can. Please let the school and your teacher/s know if you are having problems. We are here to help. Many classes will have a back-up.