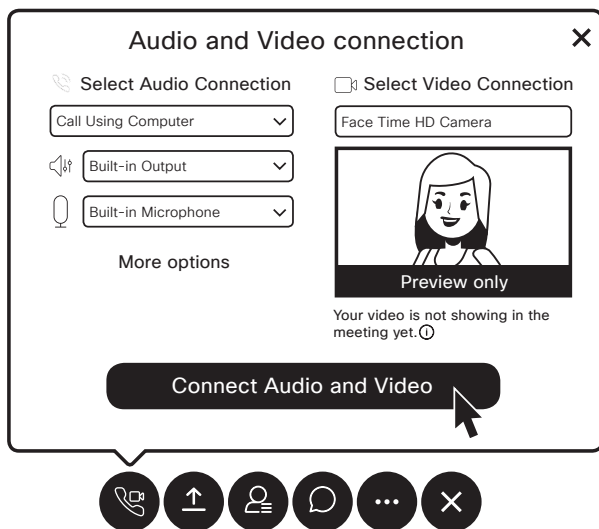# Webex Meetings
Quick Start Guide for Students

Join a class virtually:

01. Select the **Join** button on the **Cisco Webex Meetings** notification a few minutes before class or the meeting will start.

02. The join button appears up to 15 minutes before a scheduled meeting.

Connect to Audio and Video:

01. From the **Select Audio Connection** drop-down list, select your audio connection.

02. From the **Select Video Connection** drop-down list, select your video connection.

03. Select **Connect Audio, Start My Video**, or **Connect Audio and Video.**

Audio and Video connection

✕

Select Audio Connection

Select Video Connection

| Call Using Computer |

| Built-in Output |

| Built-in Microphone |

Face Time HD Camera

More options

Preview only

Your video is not showing in the meeting yet. ⓘ

Connect Audio and Video

Share your screen so everyone can see:

01. Select **Share.**

02. Select the application from the list of open applications.

To Stop Sharing:

01. Hover your mouse over the orange **Your Sharing** button, If you don't see the red **Stop Sharing** button.

You're sharing your screen.

02. Click **Stop Sharing** button on the floating bar.

Stop Sharing | Pause | Share | Assign | Connection | Recorder | Participants | Chat | Annotate | More

Whiteboard live with everyone:

01. Select **Share.**

02. Select **New Whiteboard.**

Allow others to write on the whiteboard:

01. Click on the **Participant** menu.

02. Select **Assign Privileges.**

03. Select **Participants.**

04. Tick the **Annotate** check box.

Cisco Webex